

Minutes of the Tarland Development Group Trustees Meeting Tuesday 12th June 2018

1. Welcome and apologies

Present: Kate Redpath (KR) (Chair), Lizzy Shepherd (LSh), Simon Power (SP), Yvonne Davidson (YD), Chris Redmond (CRe), Dave Hirst (DHi), Annie McKee (AMcK), Denise Hansford (DHa), Lindsay Stewart (LSt), Kathy Dale (KD), Cath Riddoch (CRi - left after item 6) and G Haslam (GH) (Minutes).

Apologies: Jo Fraser (JF)

The Chairman introduced CRi (Housing Development Officer) and GH (Development Officer) to the Trustees as this was their first meeting.

2. Matters Arising:

A request from an external body to change the May meeting minutes was discussed and it was agreed that the original minutes would stand.

3. Decisions between meetings

There were no decisions made since the last Trustee meeting.

4. Membership

There were no new member applications.

5. Policies

GH issued out draft versions of the following policies:

- a. A Child Protection and Vulnerable Adults Policy
- b. Equal Opportunities Policy
- c. Health and Safety Guidelines

GH explained that his aim was to not to put too much detail into these policies and to put the detail in the specific documents/risk assessments. There were a number of comments made at the meeting – **GH to update the Policies and send out for review.**

LSh stated that there was a requirement for a Volunteer Policy – **GH to write and issue in draft before the next meeting.**



6. Tarland Community Housing

CRi provided an update on the progress she had made since starting work for TDG. The Feasibility Study with the Architects MAKAR has started and will last for 3 months. She has also started looking for potential funding for the project and at the best option for the legal structure for the future organisation.

7. Tarland Trails

CRe gave an update on the Tarland Trails 2 project. The project had been due to be considered at the Marr Area Planning meeting on 12th June, but was pulled from the meeting at the last minute for technical reasons. He was informed that there would be no change to the planning recommendation and that the application would be considered at the next planning meeting. Unfortunately CRe and GH are both unable to attend the meeting in July but DHi said he would be available if required. **CRe to decide which planning meeting the application would be considered at (July or August).**

In the meantime, CRe would look at the potential to complete the additional vegetation and raptor surveys.

Each of the Trustees then put forward their views on the project and in particular in respect to the objections raised against the application. There was then a long discussion during which it was not possible to reach a unanimous decision, but there was a clear majority to support the project as an overall benefit to the Tarland Community. Two Actions were agreed:

- a. **GH would write to the Community Council and the individuals who had objected and offer to meet them and discuss their concerns and to try and identify possible ways to allay their concerns.**
- b. **GH would produce a TDG best practice for planning projects.**

8. Bee Group

LSh updated the meeting. The Bee Group Apiary project have been awarded planning permission and they would now start working on getting the required funding. **LSh planned to apply to various Trusts and LSh and GH would look at Crowd Funding.**

The group had held a very successful Bee Health day on 2nd June, which included 15 people attending the meeting who stayed in local accommodation. The Lead Beekeeper in Scotland attended the meeting and thanked the group for the day. The Group had also received a grant for their hedge.



DHi confirmed that mentors of the group could claim mileage travel expenses where applicable.

The Bee Group and the meeting recognised and thanked the McRobert Trust for their support for the group.

9. AGM

It was agreed that the AGM would be held on 11th Sept 2018. GH produced a first draft of a potential invitation for review. This would be delivered to all the houses in the Tarland area and was aimed at attracting more people to the AGM and also new members. **Trustees were asked with come back to GH with any comments.**

10. Tapestry Group

LSt reported that she and Jan Healey will go to a meeting in New Lanark to meet with other local tapestry groups with a view to exhibiting all the completed tapestries together.

11. Any Other Business

The Trustees discussed community engagement and it was agreed to look at ways to increase the level of communication between TDG and the Cromar Community Council (CCC):

(1) SP would raise any TDG issues in his current McRobert Trust (MRT) / Community Council meetings.

(2) KD would issue an invitation to CCC and Tarland Welfare Trust (TWT) to meet representatives of TDG twice a year to discuss any current issues.

12. Statements of Employment

This item was considered by the Trustees after the meeting

13. Date of Next Meeting

The next meeting will be on 31st July.