



## TARLAND DEVELOPMENT GROUP

Charity No.SCO41598. Scottish Charitable Incorporated Organisation

# Tarland Development Group Trustees Meeting

**Tuesday 2nd May 2017 at 7.30pm  
Cromar Court, Tarland**

## MINUTES

### 1. Welcome and apologies

Apologies : Kathy Dale (KD), Dave Hirst (DHi), Denise Hansford (DHa).

Present: Yvonne Davidson (YD) (Minutes), Lindsay Stewart (LSt), Kate Redpath (KR), Janet Healey (JH), Annie McKee (AMcK) (from 7.50pm), Simon Power (SP), Lizzy Shepherd (LSh), Chis Redmond (CR) (from 8.30pm).

### 2. Matters arising

On the agenda.

### 3. Decisions made between meetings

None.

### 4. Charity good practice (things we need to do)

There was an office bearers meeting last week following the Douneside Development Morning in February. Various matters have been highlighted and the office bearers have provided a summary of actions as follows:

- i. List of where Trustees work and any other organisations they are involved with.
- ii. Code of Conduct.
- iii. Policy that says what will happen if a Trustee does something wrong. This also needs to deal with complaints from a Trustee about the group.
- iv. A policy that makes it clear when it is OK to give money to Trustees, their family or the organisation they work for.
- v. A Training Plan for Trustees. Make a list at a meeting. Induction for new Trustees. Succession planning should include a checklist held by the Secretary.

- vi. Charity's details must be on all paperwork. Logo with SCIO number is used. All Trustees to remember to use it.
- vii. Child Protection Policy.
- viii. Criteria for projects. To be discussed at a meeting.
- ix. Sub-group make-up and responsibilities.

KR suggested a specific volunteer policy for all TDG volunteers. **Action – office bearers and Aileen Longino. A specific meeting will be arranged to discuss these issues once the actions have been completed.**

#### 5. Membership

Four new membership applications have been received from the Bee Group. **Action – LSh to hand forms to KD.**

*Annie joined the meeting.*

#### 6. Cromar Community Council

Per Kathy. CCC will coordinate the Community Action Plan (CAP) and will be seeking TDG input.

#### 7. Seed Swap Group

An event at Glen Tanar, a seed potato planting day with Gill Orli-Butler is coming up. Doing well financially so will run again next year. Thank you to AMcK for taking seed potatoes to Banchory Market.

#### 8. Spring Market

AMcK thanked everyone for their help at the market. Some suggested it may have been quieter than usual, as it was the May bank holiday weekend. Tea ladies happy and they are a good monitor. Excellent socially. Consultation went well for the shop. Most people wanted a café, but goods for sale also, fresh produce/farm shop and many other suggestions. SP is compiling all the responses. The housing consultation for the Village Farm site also went well. People had many comments to make and again SP will compile a list of responses, many of which mentioned more affordable housing. Downsizing. House swapping/creative solution needed. AMcK and Derek Logie, Rural Housing Scotland, have been given a report from SP. More detailed consultation required for housing. Jo Fraser has been in touch with AMcK and could perhaps be interested in a community led housing development plan. The housing should be brought to the CAP. Challenge - housing needed, but no developer showing interest, so the MacRobert Trust (MRT) may take forward and needs to come up with a plan that works. Elaine Reed, who works in affordable housing, could have useful information. Is Tarland at the

stage of forming a housing group? No. We may need to if MRT proceed with the development, but more clout if partnership arrangement in place. Will TDG be involved, do we need to discuss and get all the necessary information? Public meeting could be next step to gauge public interest and needs. SP could arrange a talk for TDG after the proposed public consultation on housing. Great networking. **Action - SP.**

#### 9. Tapestry

The tapestry was very much admired at the market and to date 111 of the 200 tea towels have been sold. A display of the tapestry and a photo history to date is now on display in the shop window and sparking a lot of interest. There is a workshop this weekend with ten places and they are all taken. After the workshop the trained stitchers will work in the shop, and will be happy for people to pop in to see the progress. People will also be invited to 'make a stitch'. Everyone stitching will be photographed and JH is keeping a photo diary, which will be compiled into a photo book.

#### 10. Food and Music Festival

Having Sarah as the event organiser is really helpful and she is doing a great job. Everything is going to plan, bands are booked and many workshops are organized. Anna Massie and Mairearad Green are a headline act. The marquee has been cancelled as we will have use of the shop. Ronnie Greenlaw is keen to be involved and happy to have an open day at his new honey extraction/bottling shed.

#### 11. Path network and Tarland Way

Nothing to report.

#### 12. Bee Group

Scottish Beekeepers Association (SBA) asked if they may enter Martin Leahy for a selection process for The International Meeting of Young Bee Keepers – 3 day course - fully funded at Marlborough College, Bath. Unfortunately, it clashes with the family holiday, which is a terrible shame. He will still qualify next year so we hope he will be selected again. Teaching got off to a great start in March, but the dull cold weather in April has held us back. We have some members' bees at an oil seed rape field in Midmar. No word from Tesco about our funding yet but we appear to have the most tokens so hopefully we will win. MRT have offered Tarland Bee Group (TBG) the walled garden by Oldtown as a new site for the apiary. This could open up new areas for us, giving the opportunity to build a Bee Shed which would allow us to continue teaching when the weather conditions are not ideal. We often have to abandon teaching due to inclement weather. There is a grant available from Marr Area Committee,

deadline 29<sup>th</sup> May. DHi and LSh have agreed to help YD with this application. If we do apply for a grant we have to be sure to convey that our hands on teaching is for everyone and we teach children as well as adults and are currently teaching a young person with learning difficulties. TBG members have volunteered to take the Cromar 1<sup>st</sup> Brownies to an 'open hive' evening at the Tarland Community Garden (TCG) at the Summer Solstice. We have six mini bee suits and there are 16 Brownies, so we will rotate between hands on at the hive and talk/activities in the polytunnel/shed. LSh is arranging with the SBA to have our constitution amended so we can apply for membership. Site visit to the walled garden arranged for Monday 8<sup>th</sup> May at 10am for DHi, LSh, LSt, SP and Steve from MRT.

*Chris joined the meeting.*

### 13. Composting

First collection went OK. Track is needing fixed. SP has this on his to do list. Rota now being done by KR, JH offered to help if required. KR asked about insurance for Julian Barclay, SP confirmed he is already on insurance. New volunteers, Lizzy and Martin Taylor.

### 14. Community Garden

£142 made at plant stall at the Spring Market. TCG will have a stall at the plant sale on the 20<sup>th</sup> May. Federation of City Farms and Community Gardens asked KR to take part in a pilot scheme, however as we are not an employer this was not possible.

### 15. Website

Is doing a good job and everything is ticking over nicely.

### 16. Film Club

All fine.

### 17. Tarland Trails expansion

Thanks to CR and the Steering Group for the report on TT2. TT1 maintenance day attracted 16 helpers, the most so far. A second rubbish bin has been installed at TT1. Julian Barclay has still to reply with regard to clearing a top path for horse riders. This may be done as community work with volunteer help. Horse riders seem happy at the moment so no rush with this. Trails continue to be well used. There was a 19 month old child on a balance bike at TT1. CR, DHi, LSh, YD, AJ and Jamie Price visited Glenlivet Trails on the 1<sup>st</sup> April.

The report compiled from the consultation results was circulated before the meeting and Trustees were given a chance to make changes. These were discussed and a final version will be sent round by CR. This report was initially intended for major stakeholders and objectors but it was decided that it needs to be made available to all and to make it clear that it is being

put back into the community and is publicly available. After circulation and approval from the Trustees CR will send the report to the major stakeholders, place on TDG Facebook site and e-mail the FB link to everyone who commented.

CR met the third landowner on 13<sup>th</sup> April. They requested the draft report, as they wanted to make comment before this meeting. The response was tabled. **Action - CR to phone and clarify some points, and then confirm conversation in an e-mail or a letter.** There seemed to be a misunderstanding of our aims. The ethos of TDG is not to be in business to make money and the trails are not being built as an investment.

Possible new location for TT2 car park. CR has had a number of conversations with Paul Masson regarding the re-design of the trails for this location. Paul will not give a view without a one day site visit at a cost of £365 plus VAT so he can assess the suitability of the site. This cost was agreed by Trustees. The farmer needs to be approached too and SP has agreed to do this tomorrow. A site visit with DHi/CR, SP, Paul and the farmer would be very helpful and CR will try to organize this on the day Paul comes to do his survey. **Action - CR/SP.**

18. Accounts, grants, awards and funding

Chris will transfer £373.83 from the donation post at TT1 into TDG funds. **Action - CR.**

19. AOCB

Village of the Year. LSh to apply, and include other community groups who show interest. CR to put it on FB. Well done to LSh for going ahead.

Date of next meeting – Tue 13<sup>th</sup> June 2017.